

January 20 1950

The meeting was held at Tayville with all members present.

Reports were read and accepted and it was voted to send a letter to the Selectmen that we do not as a Board accept their proposition of opening the dump on School Street which is very definitely a health hazard to the school situated nearby, as well as to the Town of Southboro.

The warrant for garbage appropriation was to be prepared Garbage Advisory Board in regard to \$100 extra request for \$100.00 to cover new territory made necessary by home development.

The report for Town report was to be sent in before Jan 23-1950.

Diseases reported from Jan 1-49 to Jan 1 1950 - as follows.

|                |     |               |   |
|----------------|-----|---------------|---|
| Whooping Cough | 16  | Scarlet Fever | 2 |
| Mumps          | 104 | Polio         | 4 |
| German Measles | 100 |               |   |

|             |    |             |            |
|-------------|----|-------------|------------|
| Chicken Pox | 12 | Resp. Subs. |            |
|             |    |             | R. H. Bout |

February 17- 1958

All Board members present.

Notice was received that the Board of Health budget for Town meetings has been approved by the Advisory Board.

John Desormeau and Horner Garbage Collector on Oak Hill Rd. Fayville have been added to garbage route.

The Well Child Conferences will be held second, third and fourth Wednesdays in May. Plans for same are in progress.

Nursing Home regulations were under discussion and it was agreed present set up of rules meant a hardship for operators and something should be done about same.

A letter was sent to the Board of Selectmen in regard to the dump now opened again on School Street near St. Marks School.

Respectfully submitted  
R. H. Boist - clerk.

March 27-1950

All members present and following Town election the Board was reorganized as follows.

Chairman - Dr Theo Regalla

Agree - Dr Timothy Stone.

Clerk - Rowerville Hall Board

Samuel Johnson was re-appointed as inspector of Slaughtering, Diseases of the Mouth reported.

Chicken Pox 3

Whooping Cough 2

Scarlet fever 1

Dr Stone was to again inspect the cesspool of Sonasecti at Cordaville and refer same problem to Selectmen.

Respectfully Submitted

R. H. Board - Clerk.

# Special Meeting.

April 20 - 1950

From the records of June 1-1945  
1945 the School Street dump had  
dump been closed as a health  
record. However following two meetings  
with the Board of Selectmen.

A joint meeting was held  
by Selectmen and Board of  
Health following the closing  
of this dump on April 1st by  
Board of Health.

Present were Selectmen  
Mr Hubert Harrington - chs.  
Mr Philip Burt  
Mr Aetan Spurr.

Alfred Howes - Town Counsel  
John Boland - Fire chief.

For Board of Health,  
Dr J. R. Magales  
Dr J. P. Storke  
R. H. Boast -

The discussion followed  
that present fire hazard  
is very bad, in homes

as well as at School St. dump  
The Parkerville Road dump  
had been closed by State Fire  
Marshall and could not be  
opened.

The dump committee appointed  
following last Town Meeting  
Dr J. P. Stone, Benton Kirby  
and Joseph Cuneo reported  
that to date no suit able  
place was available as a  
site for a permanent dump  
but several spots were  
under investigation.

After much debating on the  
subject the Board of Health  
were willing to compromise  
if a man should be on duty  
to maintain cleanliness.

A rat exterminator to be  
employed to clear rodents  
and Deerfoot and St. Marks  
to be consulted on this matter.

Temporary dumping is to  
be allowed pending the location  
of permanent site.

Respectfully Submitted R. H. Bass

April 25-1950

All members present  
The dates for well clued  
Conference reported.

May 10 - Jaquille

May 17 Southville

May 24 Southboro

Dr Stone - physician in charge  
Mrs Tregelles - dental hygienist  
Mrs Hodder School Nurse  
State Nutrition.  
Mrs Borst to serve as  
clean man and make  
all arrangements.

Rules and Regulations  
proposed for camp, other  
weight calories and trailer  
Camps have been received.

A copy of same was  
sent to Mrs H. Barker of  
Woodlawn Rd in answer  
to her request for information  
on this subject.

Respectfully submitted  
R. J. Borst

May 22-1950  
All Board present.

A report was received that Nathaniel Barber of Southville had been hospitalized by Dr. Laurose at Queijnd Hospital with a diagnosis of undulant fever. This state report has not come through the local Board since it had not been sent to us.

Discussion of neck briefs sold in Northboro brought up the problem that all dairies should be checked and a letter drawn up to be sent to all producers as well with a return card, signed to show same had been received.

The cleanup is still a problem and a collection as present time not found

31 children on W.H. club

Conference at Taunville, May 10

35 remained at Southville May 17  
Respectfully Submitted. R. H. Board

June 15- 1950  
All Board present.  
Reports read and accepted  
A complaint was read  
from Mr. Smith on 54th & Guava  
Rd that tin can had been  
deposited on adjoining property.  
Mr. Stone investigated same  
and a letter was sent stating  
"the condition is just slightly  
but not a health hazard"  
and suggested he contact  
his neighbor and ask that  
they please clean up rubbish.  
The Southboro Well Child  
clinic brought the members  
of 31 for vaccination - a  
total of 97 in three days  
of conference.  
A thorough check of  
milk production showed  
several large dairies are  
selling raw milk and  
the plan to notify all  
producers of pasteurization  
law by letter at an early  
date. Respectfully Edm. Pitt Board

July 17-1950

Dr Stone and Mrs Best  
held a meeting in regard to  
the problem of raw milk  
being sold in Southboro.

Mrs Best after a conference  
with Mr Mayon of Framingham  
Board of Health - reported  
that Mr Mayon and his  
assistant make an inspection  
of dairies and samples are  
taken from trucks on an average  
on every three months so that  
four samples are tested each  
year.

If we are willing to accept the  
inspection by his Board of the  
Framingham dairies who  
distribute milk in Southboro  
they will pass on to us the reports.  
No raw milk is sold in Framingham.

A letter was drawn up at  
this meeting to be sent to all  
dairy men and distributors  
in this district and to those  
in Marlboro and Framingham  
located here, Respectfully yours  
R. H. Best

July 26 - To the  
letter regarding milk  
regulations in Southboro  
was sent to all dairymen.

It was necessary to  
send second letters in  
some cases.

Twenty nine letters were  
sent out. Twenty seven  
replies were received.

Two dairymen  
Mr George Parmenter and  
Mr Howard Norcross  
refused to sign but are  
informed of the full  
pasteurization law in effect.

Mrs. Roumelia H. Borst  
Clerk, Board of Health  
Southboro, Massachusetts

The letter, dated July 26 1950, from the Board of Health of the Town of Southboro, relative to the prohibition of the sale of raw milk in the Town of Southboro has been received and its contents noted.

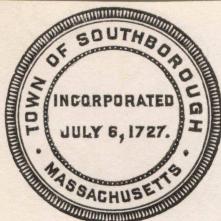
Signed: \_\_\_\_\_  
Representing: \_\_\_\_\_  
(Name of firm or dairy)

Date: \_\_\_\_\_

THIS SIDE OF CARD IS FOR ADDRESS



Mrs. Roumelia H. Borst  
Clerk, Board of Health  
Southboro, Massachusetts



## TOWN OF SOUTHBOROUGH

### BOARD OF HEALTH

SOUTHBOROUGH, MASS.

July 26-1950

It has recently been brought to the attention of this Board that raw milk is being sold in the Town of Southboro. Since the sale of raw milk is prohibited your attention is called to existing regulations abstracted below as found in the Town of Southboro Board of Health Rules and Regulations, dated January 20, 1942:

#### Chapter II MILK REGULATIONS

Section 1. "No person shall sell any milk in the Town of Southboro without a permit to do so from the Milk Inspector; no person selling over 20 quarts a day or selling any milk produced by another or others shall do so without a license from the Milk Inspector."

Section 11. "On and after September 1st, 1934 no person, firm, or corporation shall sell, exchange, deliver, offer for sale, or have in possession with intent so to do, any milk or cream in the Town of Southboro unless the same be certified according to the provisions of the law, or pasteurized as defined in Section 1 of Chapter 94 of the General Laws. Any previous regulations in conflict with this regulation are declared null and void. 'This section shall not apply to milk intended for pasteurization.'"

Copies of these and related regulations are available through the Board of Health. In that the Town has no nominal Milk Inspector the permits and licenses referred to above are obtainable through the Agent of the Board of Health. It is requested that you acknowledge receipt of this notice by signing and returning the enclosed card.

For the Board of Health,  
*Rosemarie Hall Bent RN*  
Clerk, Board of Health.



August 18, 1950

All members present.

A report was received from Dr. T. Regan of a case of Pulmonary Tuberculosis of Walter Linwood Davis of Clemmons Rd., Southboro, employed at Waverly Farm, Framingham. Dr. Regan to see if patient could be placed at Middlesex Sanatorium instead of Worcester County and to report to Board. The Selectmen were asked for a date for fall rubbish collection.

Returnees from pasteurization letters were not complete and second notices were mailed to those who had not signed previous cards.

Respectfully submitted  
R. H. Borst clerk.

September 22nd '50

All Board present.

Mrs. Clare Jacobs applied to Board for a boarding license because her niece pleads half miles away two patients in her license and the two patients down stairs are cared for by her mother and the children are separate units because not necessary.

A letter was sent to Mrs. Sheppard on notifying her of full participation for Southboro and venting her to respect our restaurants with our Board.

The swinburne collection will be held October 15th, under direction of the Highway Department.

A letter was read from Father Long in regard to a nuisance of "crowing roosters". The Board of Health have no law to settle this complaint. Respectfully submitted Mr. Bond

Oct 20-1950

All members present.

There are complaints from  
garbage collector in regard  
to cans needed at Kidder  
Estate apartments. Mrs.  
Borsig has made contact with  
owner Mr. Ceriniakola and  
cans will be provided at once.

The fall trash collection  
was well taken care of  
October 16<sup>th</sup> in all parts of  
the Town.

Mr. Walter Linwood Davis  
was admitted to Worcester  
County Sanatorium on  
Oct 9 - 1950. -

It was necessary to appeal  
to Admissions Board for funds  
for this case. Dr. Stone was  
to notify them that the  
amount of one hundred  
and twenty six dollars  
would be needed.

Places to make restaurant  
sewage by Dr. Stone and  
Mrs. Borsig were set for Nov 1- Sat 1 P.M.

R. H. Borsig

November - 20 - 1950

All Board present.

The report of restaurant licensees the owners are cooperatives and gradually making the improvements that are so necessary in maintaining a one hundred percent eating establishment.

Mrs Pauline Boule age 25 of Oak Hill Rd. Jayville was reported as a pulmonary tuberculous by Dr Lepori on Nov 9 - 1950 and hospitalized at Worcester County Sanatorium on Nov - 11 - 1950 for treatment. Dr Stone was to notify Advertising Board that the sum of \$76.50 would be needed to care for this patient until Jan 1 - 1951.

Mr Harrington was notified that licensees could be granted to restaurants in Southboro for 1951.

Respectfully Submitted P. H. Bond

December 1950.

The meeting was held on Jan 4th/ with all members present. Thirtynine cases of chicken pox have been reported for December.

The budget for 1951 has been submitted to the Advisory Board - as follows -

|                       | 1950    | 1951    |
|-----------------------|---------|---------|
| Wm Co. San            | 204.00  | 1095.00 |
| Salaries (3)          | 150.00  | 150.00  |
| agent                 | 50.00   | 50.00   |
| Inspector of Sl.      | 10.00   | 10.00   |
| Postage Tel. Sta      | 11.50   | 15.00   |
| Supplies, printing    | 10.77   | 15.00   |
| Garbage Coll.         | 1900.00 | 1700.00 |
| Well Child Conference | 60.00   | 60.00   |
| Pharmacy              |         |         |
| Nurse                 | 50.00   | 50.00   |
| Expenses              | 15.00   | 15.00   |
| Transportation        | 10.00   | 10.00   |
|                       | 2270.77 | 3170.00 |

Anticipated

Licensee money 45.00.

Two patients admitted to Wm. Co. San made necessary extra \$204 in 1950. Respectfully submitted R. H. Berst -

Jan - 26 - 1951

The first meeting of the New Year was held at Fayville Jan - 26 - 1951 - with all members of Board present.

The report of the Board for the Town of Souleboro Town Report was under discussion and the report was revised and accepted ready to send to the Board of Selectmen.

The Whites Corner Clerk at Fayville was inspected and approved for license.

The Worcester County Senatorium have recommended the readmitting of Augustus L. Anderson Room. It is to be filled out the application.

Our first was to make contact with Wm. C. Day in regard to the present condition of my two patients now hospitalized at the Senatorium Hospital. Our mate I

Ronnelia Hale Bont  
clerk

Feb. 27<sup>th</sup> / 1951

The Meeting was held with all members of Board present. Diseases since last meeting were as follows-

Chicken Pox - 17

Mumps - 1 - <sup>th</sup>

polio as of Jan 30 reported -  
Mrs. Bost gave a report of  
Deerfoot Fairies launched  
wherein the New Year's  
Mill was launched at  
Hotel Statler -

The report of Board of  
Health for 1950 was to be  
published in the Marengo  
Enterprise and Frankingham  
Papers.

Respectfully submitted  
Concurrent Hall Bost R. N

clerk -

Monthly meeting - was held April 2nd in order to accommodate all members of the Board of Health.

Following the recent town election wherein Dr Stone was reelected as a member it was voted that we continue as of the past year - as follows -

Chairman, Dr Theodore Regall  
Vice-Chairman, Dr Timothy Stone  
Clerk, Roseville Post.

Same reported to Town Clerk

Mr. Bost was to make a contact with Selectmen for a Spring clean up date. Reports and bills were approved -

Respectfully submitted  
Roseville Hall Post Clerk -

Apr. 30-1951

The April meeting was held April 30th at Fayville with all members present. —

All bills and reports were approved. —

It was announced that the spring up date was to be May 14th under direction of Selectmen and Highway Dept. Meet. —

The well liked Conferences are scheduled as follows:

May - 23 - Fayville .

June 6 - Southville Standard

June 20 - Southboro

All plans have been made and volunteers workers have been contacted for this project.

Elly Bost attended the Mass Pub. Health Meeting at Boston University Apr 26 which was a lecture on "Nursing Aspects in Atomic Warfare" —

not understood an enlightening

program in regard to information.

Mrs Margaret Boyce of Worcester city Hospital was chairman in charge - attendance small.  
Mr Kelly of State Dept of Civilian defense spoke.

Briefly, but said nothing,  
Respectfully submitted  
Fannie Hale Board  
Clerk -

clerk R 643  
dog bite 1-  
Mr. Mearles.

June 21-1951

The meeting was held at Jayville with all members of Board present.

The spring clean up was held May 14th and will be handled by the highway dept. The well liked conferences sponsored by the Board of Health have been three days of clean up under direction of Dr. Timothy P. Stone.

|                         |            |
|-------------------------|------------|
| Jayville - May 23.      | 34 cleaned |
| Jo. Union School June 6 | 32.        |
| Southboro June 20       | 40         |
|                         | Total 106  |

which is largest number to be examined since organization. The X-ray program which was at first scheduled for July at Southboro has been postponed to fall. Dr. Nagle reported there was a manure pile at Wroot Forest causing

a very bad fly condition  
in Neighborhood and be  
had made contact with  
Manager of farms to see  
what could be done about  
the matter.

Mrs Pauline Boule, a patient  
at Worcester County Hospital  
has left without permission  
of physician in charge.  
Restaurant inspection  
is now due and Dr Ingalls  
and Mrs Borst volunteered  
for the work.

Disease since last meeting.  
Chicken Pox 2  
Dog bite 1  
Ternigan Measles 1  
Respectfully Submitted  
R. C. Mulligan, Board  
Clerk -

Sept 27<sup>th</sup> / 1951 -

The meeting was held with all members present.

It was reported that Mrs. Pauline Borel had left the town and was now a resident of Marlboro. This case was reported to Marlboro Board of Health as a follow up case.

There have been requests for garbage collection during the summer namely the section of Hill Street off Oak Hill Rd, Valley St.

The dates for the Chest x-ray program have been received as Friday Nov 16, Tuesday Nov 19 and Wednesday Nov 20th.

St. Michaels volunteered to make necessary contact with St. Marks School in this project.

The Board of Selectmen were contacted and we are entitled to services of the town library in this project.

The fall cleanup was  
held with good results.

3 measles during month ,

3 german Measles -

1 dog bite reported .

Respectfully submitted

R. H. Bost - clerk

Nov 27 1951-

The Board meeting  
was held with all members  
present.

The Chest x-ray mobile  
unit was stationed at  
St. Marks School, Friday  
Nov 16, Monday Nov 19th, and  
Tuesday Nov 20th.

Although nearly fourteen  
hundred x-ray tests  
were made on this tour  
actually less than a  
thousand were done.  
The weather was very bad,  
Friday a pouring rain and  
Nov 19 and 20 bitterly cold.  
The volunteer workers spent  
these two full days working  
in a temperature of 56° and  
much credit is due people  
who endured the cold.

Mrs. Burquit W. Priest as  
chairman has thanked all  
people who so kindly gave  
their time, the personnel of  
St. Marks School and all

Deer who took care of welfare need.  
The Ferrellboro Women's Club  
who set up the plan had fifty  
one people responsible and  
did a splendid job. They  
were thanked by Mrs. Priest who  
expressed the opinion she had  
never seen such cooperation  
and promptly joined the group  
that accomplished so much  
in the benefit of the town and  
on the Ferrellboro Board of  
Health expressed our  
personal appreciation.

The budget was discussed  
and the restaurant survey  
scheduled to be done by Dr. Stone  
and Mrs. Bonet. Report to same  
to be sent to Board of Selectmen  
to determine granting of  
licenses for 1952.

#### Measles

Chicken Pox 6

Measles 2

Mrs. Andrews, collector of garbage  
had submitted a map showing the  
original route, new territorial and

Specimens taken in for collection  
without further compensation.  
Respectfully submitted  
R. H. Bont - clerk

January 8-1952

All members of the Board  
were present.

Ellis Bont reported that  
thirty people had appointments  
for the retake of x-ray at the  
Community House on Dec 12/1951  
and to date no further information  
had been received.

The budget has been submitted  
to the Advisory Board and  
Ellis Bont appeared before the  
group to explain same and to  
show the map of extended territory  
requested on the garbage collection  
route.

Under the new Tuberculosis Medical  
Act (Chapter 562 of the Acts of 1951)  
which goes into effect Jan-1952,  
Henceforth boards of health will  
not pay for the cost of hospitalization  
of tuberculosis patients with a local  
residence always a major item in  
every health department budget.  
Instead the cost will be apportioned  
to the towns in the district.

Subsidies will no longer be paid by the State to the towns not to the hospital district.

Whether this act will materially expedite the hospitalization of persons ill with tuberculosis remains to be seen.

It will, apparently, increase the total cost to towns caring for their residents who are ill with tuberculosis.

### Budget.

|                           | Up. 1951   | Est 1952   |
|---------------------------|------------|------------|
| Wen. Co. San              | 1077.00    | —          |
| Inspector slaughtering    | 25.00      | 25.00      |
| Salaries of agent         | 50.00      | 50.00      |
| Postage, Tel & Stationary | 11.39      | 15.00      |
| Supplies, printing & exp. | 7.00       | 30.00      |
| Transportation            | 9.25       | 10.00      |
| Garbage Collection        | 1700.00    | 2000.00    |
| Wkly Child Conference     |            |            |
| Physician                 | 60.00      | 60.00      |
| Nurse                     | 50.00      | 50.00      |
| Expenses                  | 15.00      | 15.00      |
|                           | \$ 3004.64 | \$ 2255.00 |
| Anticipated lic renewd    | 45.00      |            |
| Drub. Wk Co. San          | 440.00     |            |

The restaurant inspection was made December 19th by Dr. Stone and Mrs. Bost.

In general the sanitary conditions are greatly improved and report was sent to Selectmen with recommendations for the renewal of licenses.

The bids for garbage collection from April 1-1952 to March 31-1955 were to be advertised twice during consecutive weeks in Marlboro Enterprise and Framingham News and to be in hands of Board of Health by March 15th, 1952.

Diseases in Dec.

1 Scarlet fever -

2 German Measles

1 Chicken Pox.

Respectfully Submitted  
Roxannia Hall Bost, clerk

March 14. 1952

The meeting was held at Taunton with all members present to meet Dr Kenneth MacLeod, district health officer of Mass Public Health at Worcester who came to talk to the Board about the new Union Health Unit, its progress, aims and plans.

In review, the Federal Public Health Act of 1949 requires all towns under population of 35,000 to join with other towns to form a health unit within five years, if same has not been organized within ten years, that town is automatically placed in a unit by the State department of health. Dr MacLeod had facts and figures based on Town Report of Southboro for 1950 and explained in detail the work of unit, services to be available, how each town would be represented by one person on local Board.

The garbage contract from  
Mar 31-1952 to April 1st of 1955  
was let to Mr Preston Andrews  
& Westborough who is present  
Collected. Contracts will be  
readied for signature at next  
Meeting.

There was discussion as to the  
duties of Inspector of slaughtering  
and Mr George Johnson was to  
be asked to make annual  
report to the Board.

Inspector of Slaughtering to be  
appointed at next meeting.

Mrs George Coleman, the  
candidate for Board of Health  
was invited to the meeting.

Respectfully submitted  
R. H. Bobst - Clerk.

EXPENDITURE ON HEALTH MEASURES in SOUTHBORO  
Obtained from 1950 Town Annual Report

|  |                 |
|--|-----------------|
| Population . . . . .                             | 2,652           |
| All purpose - Total Town Disbursements . . . . . | \$324,158.59    |
| All purpose - Health & Sanitation . . . . .      | \$2,384.43      |
| - School Health . . . . .                        | 1,532.29        |
| - Sanatorium . . . . .                           | <u>4,397.67</u> |
| Total . . . . .                                  | \$6,314.39      |
| Per Capita expenditure in health . . . . .       | 3.14            |
| Percentage of Total Town Expenditure . . . . .   | 2.5%            |

Health Measures include:

Well Child Conferences, Rubbish Collection, Restaurant Sanitation, Garbage Collection, Dump, Tuberculosis care of Patients in Sanatorium, Sanatorium Assessment, Vital Statistics, Licensing, School Health, Animal Inspection, Salaries, etc.

Of the above health measures included in a Union Health Department would be the following:

|                           |               |
|---------------------------|---------------|
| School Health             | \$1,532.29    |
| Well Child Conferences    | 125.00        |
| Administration & Salaries | 115.00        |
| Animal Inspections        | <u>125.00</u> |
| Total . . . . .           | \$1,877.29    |
| Per Capita . . . . .      | \$0.71        |
| Percentage . . . . .      | 0.5%          |

(Forwarded)

The services under a UNION HEALTH DEPARTMENT serving a population of 50,000 i.e. SOUTHBORO and surrounding towns would include:

|  |   |
|--|---|
| Public Health Nursing Supervisor                   | - 1 per 10 nurses   |
| Public Health Nursing                              | - 10 nurses per 50,000  |
| Sanitary Services                                  | - 3 per 50,000  |
| Bacteriology                                       | - 1 Jr. Bacteriologist  |
| Clinics  | One or more clinicians<br>for immn. the clinics<br>W.C.C., Dental Clinics, etc  |
| Vital Statistics                                   | - 1 Clerk   |
| Administration, etc.                               | - 2 Clerks  |
| Control of Comm. Diseases,<br>Administration, etc. | - <u>1</u> trained M.D.<br>19 full time and one or more<br>part time clinicians |

Total cost of Union Health Department at \$1.50 per capita = \$75,000.00

SOUTHBORO'S share of cost  $\frac{75,000}{50,000} \times 2652$  = \$3,978.00

Added to what is being spent now equals \$3,978. minus \$1,697.29 = \$2,280.71

Increased expenditure would be approximately 0.6% of the total town disbursements

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Southborough, Mass.  
September 25, 1952.

A regular meeting of the Board of Health was held at the home of Mrs. Coleman on September 25th. at 8:00 P.M. A discussion on Fluorination of water was held. Dr. Ingalls agreed to secure more literature on the subject so that possibly by next spring the Board of Health might recommend the installation of a fluoridation system in Southborough. It was decided to have another Rubbish Collection and Mrs. Coleman was directed to handle it. A short discussion followed on the restaurant survey held during the summer. A complaint about flies from Deerfoot was to be handled by Dr. Ingalls. The meeting adjourned at 10:30 P.M.

Respectfully submitted,  
*Sophia m. Coleman R.N.*

Southborough, Mass.  
September 25, 1952.

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Respectfully submitted,

*Sophia M. Coleman R.Y.*

~~Oct 5~~  
Oct 5, 1952

A regular meeting of the Board of Health was held on Oct. 23th. at 8:30 P.M. at the home of Mrs. Coleman. The present dump site was discussed and it was decided to have Dr. Ingalls write a letter to the Board of Selectmen requesting that the old dump on Cordiville Road be reopened for the time being as the School Street dump is filled up. Dr. Stone agreed to write to the Advisory Board for more money for Mr. Sears, the new T.B. patient.

The subject of fluoridation was again discussed. Dr. Ingalls will obtain literature on this subject which will be distributed to civic groups in the town.

Later in the evening the Board of Health met with the Water Department to discuss sewerage disposal of the proposed new school. The state Board of Health had approved the proposed method; the Metropolitan Commission had reluctantly approved it; and the Southborough Water Department would not approve it until it discussed the subject with the Board of Health.

The Fay School Pool was discussed and the Water Department suggested that the Board of Health put an artical in the warrent for the Town Meeting that the Fay Pool be closed and that the town appropriate money to help grade the beach at the Hopkington Reservoir and then supply bus service to the resevoir.

The meeting was adjoierned at 11:00 P.M.

Respectfully submitted,

*Sophia M. Coleman R. H.*

November 20, 1952.

A regular meeting of the Board of Health was held November 20th. at the home of Mrs. Coleman. A discussion on the Fay School Swimming Pool was held and it was decided to wait until Spring before any definite decision was made. The dump site was again brought up and Dr. Ingalls was to contact the Board of Selectmen in regard to reopening the site on Parkerville Road. The meeting adjourned at 11:00 P.M.

Respectfully submitted,

*Sophia M. Coleman*

NOTES.

|  |                |
|--|----------------|
| Highway Dept. drains and cleans pool         | Labor \$121.47 |
| Water Dept. fills pool and adds disinfectant | Labor \$110.60 |
|  | Water \$160.00 |
| Town pays for life guard                     | \$114.00       |
| Red Cross pays for Instructor                |                |
| Red Cross & Children pay for bus.            |                |

176

121

December 16, 1952.

A regular meeting of the Board of Health was held at the home of Mrs. Coleman. The annual budget was made up and submitted to the Selectmen. Another restaurant survey was planned to be completed before the end of the year. Dr. Ingalls contacted the Selectmen in regard to another dump site. Mr. Hill reported no action had been taken on the matter but at the January meeting it would be brought up again. The meeting adjourned at 10:30 P.M.

Respectfully submitted,

*Sophia Coleman R.M.*

Jan. 10, 1953.

At the regular board meeting a discussion was first held in regard to the Fay School Swimming Pool. It was decided to close the pool only if it became a health menance.

The present dump site was brought up and the board is waiting to hear from Mr. Hill regarding another site. The sewerage disposal for the new school was discussed. It was agreed that Dr. Stone would write to the Southboro Water Commissioners stating that the Board of Health would abide by the recommendations made by the State Dept. of Health and also those made by the M.D.C. The meeting adjourned at 10.30 P.M.

Respectfully submitted.

Sophia M. Coleman R. 7.

February 19, 1953.

A regular Board of Health meeting was held at the home of Mrs. Coleman. The dump situation was again discussed and the Board of Selectmen was contacted. The well child conference was discussed and it was agreed that Mrs. Coleman was to go ahead and make arrangements for the three conferences. The meeting adjourned at 10 P.M.

Respectfully submitted.

*Sophia M. Coleman R.Y.*

April 16, 1953.

The Board of Health held its regular meeting at the home of Mrs. Coleman.

It was decided to purchase a new book for recording contagious diseases. This book has been purchased and received.

Dr. Ingalls called Mr. Hosmer in regards to the dump. Mr. Hosmer reported the Selectmen were to meet with the fire marshall the coming Tuesday in regard to re-opening the old dump site.

It was decided to have the well child conferences on April 30, May 6, and May 13. Dr. Stone decided to give the children booster shots for diphtheria and tetanus.

It was decided to have the rubbish collection on April 20, but because of the holiday it took place on April 21. The meeting adjourned at 10:30 P.M.

Respectfully submitted,

Sophie M. Coleman R. H.

May 22, 1953.

The regular Board meeting was held at the home of Mrs. Coleman.

It was voted to pay Mrs. Borst \$15.00 for lunches served at the well child conferences. Mrs. Coleman recommended that Mrs. Cortland Ruggles be paid \$10.00 a day for each day she worked at the well child conference. The Board was unanimous in the decision to pay and the Treasurer was instructed to make the payment.

The well child conference was discussed, 109 children had been examined- 32 were vaccinated and 58 received booster shots.

Dr. Ingalls agreed to go with Mrs. Coleman on the restaurant survey in June.

Respectfully submitted,

*Sophie M. Coleman R. N.*

June 17, 1953.

Dr. Ingalls and Mrs. Coleman made the restaurant survey and found that in general some improvements had been made. The following recommendations were sent out-

- A. Mr. Frank Holland-install a refrigerator to keep his sandwich fillings and ice cream sauces.
- B. Giombetti Lunch- install a wash sink basin in the lavatory.
- C. Mr. William Rodak- install a wash sink basin in the lavatory.

The month of June was a quiet one for contagious diseases but 7 dog bites were reported.

Respectfully submitted,

*Sophia M. Coleman R.N.*

July 27, 1953.

A regular meeting of the Board of Health was held at the home of Mrs. Coleman. Cooking of garbage was discussed. It was voted that Mr. Preston Andrews be paid \$5.00 a month more to cover the new homes on Brookline Avenue in Fayville.

Respectfully submitted,

*Sophia M. Coleman*

NOTE: Garbage to cook for two hours at 210 degrees.

Cost to be \$10,000 to \$12,000.

September 2, 1953.

A regular Board of Health meeting was held at the home of Dr. Ingalls. The dump site on Parkerville Road was discussed and also visited by the members of the board. The decision was reached that the site was satisfactory if the rubbish now on the site could be pushed back by a bulldozer. Discussion was held on the question of having a local ordinance which would prohibit the dumping of garbage in the dump under penalty of a fine.

The letter sent to Dr. Stone by Dr. Kant was commented on and it was decided that Dr. Stone write Dr. Kant that the Board of Health felt that the site on Parkerville Road was satisfactory and not a health menace. Meeting adjourned at 10:00 P.M.

Respectfully submitted,

*Sophia M. Coleman*

October 17, 1953.

A Board of Health meeting was held at 11:30 A.M.  
at the home of Mrs. Coleman.

The current rubbish collection was discussed.

Dr. Stone informed the Board that a new dump  
committee was being formed.

After a discussion a letter was composed to be sent  
to Mr. Lewis at Deerfoot regarding the burning of refuse  
before it was discarded at the dump.

Mrs. Coleman was designated to write a letter to the  
Worcester T.B. Sanatorium for a report on Mr. Sears  
condition

Respectfully submitted

*Sophia M. Coleman*

November 17, 1953.

A regular monthly Board of Health meeting was held at the office of Dr. Stone.

The report received by Dr. Stone from the Worcester T.B. Sanatorium on Mr. Joseph Sears reports his condition improved and his discharge would come in January or February.

Dr. Stone suggested a new filing cabinet be bought for keeping Board of Health records.

It was voted to have a restaurant inspection on Dec. 2.

The meeting adjourned at 9 P.M.

Respectfully submitted,

*Sophia M Coleman*

December 2, 1953.

Dr. Stone and Mrs. Coleman inspected the restaurants.

The "Wagon Wheels" on the Turnpike had just had the counters painted. The manager was very busy at the time and there were many soiled dishes waiting to be washed.

At Bill's lunch the wash basin in the wash room was set up but not connected because Mr. Rodak had been unable to secure a plumber.

At Giombetti's lunch-Mr. Giombetti had not put in a wash basin in the wash room because he decided it was too small. He is going to close it and have the employees use the customers wash room.

Conditions at the other restaurants remained satisfactory. At the end of the inspection Dr. Stone and Mrs. Coleman paid a call on Mr. Lewis at Deerfoot in regard to dumping refuse at the dump.

Mr. Lewis was very cooperative and agreed to put in an incinerator and burn Deerfoot's refuse on the premises.

Respectfully submitted,

*Sophia M. Coleman*

Dec. 17, 1953.

A regular monthly meeting was held at the home of Mrs. Coleman. Mr. Preston Andrews came before the board and requested more money for collecting garbage. This increase is due to the new state law requiring all garbage be cooked before it is fed to the hogs. Mr. Andrews will have to install a cooker and will require more help. The present contract will have to be broken and a new one drawn up by Mr. Howes. Dr. Stone agreed to see Mr. Howes regarding this problem.

Dr. Stone received a letter from Dr. Lemarbe in regard to the chest plate on Mrs. Lillian Wiles on Leonard Street in Fayville. Mrs. Coleman paid a visit to Mrs. Wiles and she agreed to contact Dr. Stone, the first part of January.

Plans for an X-Ray Clinic in 1954 was discussed.

The meeting adjourned at 10:30 P.M.

Respectfully submitted,

*Sophia M. Coleman*

NOTE. At the end of November we owed Mr. Andrews \$340.00

January 12, 1954.

A monthly meeting was held at the office of Dr. Stone with all members present

Requests for garbage collection were made by Mrs. Watkins on Ward Rd; Mrs. Deckers on Wood St. in Southville; Mr. Bouchard and two other houses on Willow St.

Mrs. Coleman was to make contact with Mr. Andrews in regard to these requests.

The very serious condition of the dump was again discussed and Dr. Ingalls reported the dump committee was holding a meeting in regard to a new site.

The dates for the Well Child Conference were set as follows:

May 19  
April 21 -- Southville  
April 28 -- Fayville  
May 5 --- Southborough

A discussion followed on having another X-Ray survey in Southborough.

Mrs. Coleman was requested to write a letter to the T.B. Association in Worcester requesting the unit to come to Southborough.

Respectfully submitted,

*Sophia M. Coleman*

February 9, 1954.

The regular meeting of the Board of Health was held at the home of Mrs. Coleman. Dr. Stone was unable to attend the meeting.

Mrs. Goodnow complained that Deerfoot was throwing dead calves on the manure pile and her dog was eating the carcass. It was decided that the board would delay action on this complaint.

The Inspector of Slaughtering had requested an increase of \$75.00 in his yearly salary. It was decided to have Mr. Johnson come to the next Board meeting and give a report of his yearly work and tell the Board why he requested this increase.

The meeting adjourned at 10:00 P.M.

Respectfully submitted.

*Sophia M Coleman*

March 9, 1954.

A regular meeting was held at the home of Mrs. Coleman with all members present.

Mr. Johnson came before the Board and explained why he needed the increase in salary. The Board unanimously agreed to the increase of \$75.00 making his yearly salart \$100.00

It was voted to hold regular monthly meetings on the third Tuesday of each month.

Dr. Stone suggested that the Board hire a Sanitary Engineer. His duty would be to inspect the sewarage system of all new houses being built in the town. The builder would be required to pay a fee to the Board of Health and the Board would pay the Engineer. Holliston has this plan and house lots must be 18,000 square feet.

The sanitary engineer for that town is Thomas J. Rinaldo, 485 Concord St. Fram 8812.

The Board decided to invite Mr. Rinaldo to the next meeting to discuss this plan.

Meeting adjourned at 10:00 P.M.

Respectfully submitted,

*Sophia M. Coleman*

April 20, 1954.

The regular Board of Health meeting was held at the home of Mrs. Coleman.

The first increase for garbage collection \$291.66 was paid to Mr. Preston Andrews. Dr. Stone reported Mr. Howes is looking over the contract for Mr. Andrews.

Mrs. Wiles has been seen by Dr. Stone and encouraged to have a repeat chest plate taken.

Dr. Stone agreed to write and invite Mr. Rinaldo to our next Board of Health meeting.

Mrs. Coleman was requested to write Dr. Zeek and Dr. Rubenstein in regard to having the chest mobile unit come to Southboro in the fall.

The Well Child conferences under the direction of Mrs. Coleman had been organized and the dates were set for

April 28th- Fayville

May 5th- Southboro

May 19- Southville

Meeting adjourned at 10 P.M.

Respectfully submitted,

*Sophia Coleman*

May 18, 1954.

A regular Board of Health meeting was held at the home of Mrs. Coleman.

Mr. Thomas Rinaldo of the M.D.C. was our guest.

He is a graduate of M.I.T. and does Sanitary Consulting for Natick; Westboro; Belmont; Wayland; and Hopkington.

He is financed on the "pay as you go" basis. In Wayland however he works 16 hours per week with a salary of \$1800.00 per year. His duties are-testing milk-restaurant inspection- cultures from dishes and silver-testing water-examining sewerage disposal-and drainage.

If the town adopts the zoning plan it will by law have to adopt the state regulations. The Planning Board will then also have to work with the Board of Health because the Sanitary Engineer would be employed by the Board of Health who would then give the final approval of building permits.

Mr. Rinaldo also agreed to investigate the reasons why the proposed dump on Mr. Offit's land was vetoed.

Respectfully submitted,

*Sophia Coleman*

Children at the Well Child Conferences.

|            |    |
|------------|----|
| Southboro  | 36 |
| Fayville   | 31 |
| Southville | 36 |

-----

103 Children

Booster---46

Vaccination---34

June 19, 1954

On June 19th. Dr. Ingalls and Mrs. Coleman made the restaurant inspection.

The Lobster House has cleaned up the kitchen. They have also purchased a new machine for washing glasses at the bar.

At "Bill's Lunch" the plumbing has not been connected. Mr. Rodak said he had a plumber coming to do the work in a day or two.

At "Wagon Wheels" Dr. Ingalls was to check on the refrigeration of cream pies and cakes.

The other restaurants were in keeping with the sanitary laws.

Respectfully submitted,

*Sophie Coleman.*

June 22, 1954.

A regular Board of Health meeting was held at the home of Mrs. Coleman. Dr. Ingalls was unable to be present.

Dr. Stone suggested the Board of Health meetings be held on the third Tuesday of every month.

Mrs. Coleman gave a report on the restaurant inspection. Dr. Stone left the meeting early to see Mr. Howes in regard to the garbage contract.

Respectfully submitted,

*Sophia Coleman*

August 24, 1954.

All members were present at the regular Board of Health meeting held at the home of Mrs. Coleman.

Mr. Preston Andrews was invited to be present to discuss the new contract and sign it. However it was discovered the dates were incorrect as to when the new contract was to start. Dr. Stone volunteered to see Mr. Howes in regard to changing these dates.

It was agreed the Board of Health should meet with the dump committee and selectmen and settle the issue as to where the new dump will be and when it will be opened. Mrs. Coleman was appointed to make the contact with the selectmen and set the date of Sept: 21st. if possible.

Dr. Stone agreed to make contact with Mr. Rinaldo in regard to the McCulley cesspool running over.

The meeting adjoined at 10.00 P.M.

Respectfully submitted,

Sophia Coleman.

On Sept. 16th. the town received a check for \$251.43- the subsidy for Joseph Sears for the period Jan. 1, 1953 to Dec. 18, 1953.---total 352 days,

September 24, 1954.

A regular monthly meeting of the Board of Health was held at the home of Mrs. Coleman.

The date for the fall rubbish collection was set for October 25th.

Dr. Stone contacted Mr. Rinaldo. He advised the McCulley's to put a drainage arm on their present cesspool to take care of the excess overflow.

Dr. Ingalls reported that the Wagon Wheels had been sold and the new owner was making many improvements?

Meeting adjourned at 10.00P.M.

Respectfully submitted,

*Sophie Coleman P.H.*

October 12th, 1954.

The monthly meeting of the Board of Health was held at the home of Mrs. Coleman. Dr. Ingalls was out of town and was unable to be present.

The next restaurant inspection will be held in Nov.

Dr. Stone agreed to investigate the drainage situation on the Donald Campbell property.

Mrs. Coleman was to get in touch with Mr. Andrews in regard to new people and new streets being accepted for garbage collection.

Respectfully submitted,

*Sophie Coleman*

November 17, 1954.

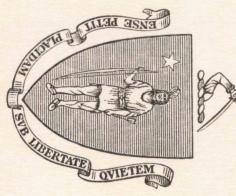
The restaurant inspection was made by Mrs. Coleman and Dr. Stone. The Lobster House floor is in bad condition. The Wagon Wheels--Cluttered with empty bottles-floor in kitchen in poor condition-new owner claims he is going to do some renovating.

The Country Kitchen-floor in kitchen is poor-no thermometer in ice box- kitchen was cluttered and not clean. Facilities for washing dishes were poor.

The other restaurants were neat and clean.

Respectfully submitted,

*Sophia Coleman*



THE COMMONWEALTH OF MASSACHUSETTS

TREASURY DEPARTMENT

BOSTON, MASS.

THE ENCLOSED CHECK IS FORWARDED FOR AN AMOUNT STANDING TO THE CREDIT OF YOUR

MUNICIPALITY ON THE BOOKS OF THIS DEPARTMENT, AMOUNTING TO  
ACCOUNT OF

4 251.43

Joseph Sears - Jan 1-1953 - Dec. 18 1953

Department of Public Health  
Subsidies for Cities and Towns

TREASURER AND RECEIVER GENERAL  
Room No. 227 State House

Form No. 301 204M-12-58-91141

352 days.

November 16, 1954

The regular Board Meeting was held at the home of Mrs. Coleman. All members were present. A discussion was held relative to cesspools and septic tanks installed to take care of new homes.

It was agreed the Board of Health would meet with the planning board in the near future.

Meeting adjourned at 10:00P.M.

Respectfully submitted,

*Sophia Coleman R.Y.*

December 20, 1954

To the Honorable Board of Selectmen

Town of Southborough, Massachusetts

Gentlemen:

The Board of Health submits herewith a report for its work in 1954.

A meeting has been held every month throughout the year with all members present.

The Well Child Conference was held in the spring. A total of 103 children were examined and 34 children were vaccinated. 46 children were given booster injections for tetanus and diphtheria toxoids.

The Board wishes to thank the following for their assistance with the Well Child Conferences - Mrs. Edward Borst, Mrs. Fred Turenne, Mrs. Lawrence Cooper, Mrs. Arthur Hosmer, Mrs. Harold Bauld, Mrs. Francis Wood, and Mrs. Edward Kehew.

A restaurant inspection was made during the summer and late fall. The Board is pleased to report that all restaurants are conforming to all the rules and regulations of the Board.

The Board wishes to thank the highway department for the very fine job they did in the spring and fall rubbish collection.

We have one patient at the Worcester County Sanatorium.

## Communicable diseases reported for 1954

|               |    |                |    |
|---------------|----|----------------|----|
| Chicken Pox   | 14 | Mumps          | 20 |
| Dog Bite      | 7  | German Measles | 20 |
| Poliomyelitis | 1  | Measles        | 12 |

Licenses issued in 1953

1954

|                                     |    |    |
|-------------------------------------|----|----|
| Vehicle Milk and Cream              | 11 | 10 |
| Store Sale of Milk and Cream        | 15 | 14 |
| Store Sale of Oleomargarine         | 6  |    |
| Pasteurization                      | 1  | 1  |
| Nursery School                      | 3  | 2  |
| Vehicle Oleo <sup>anti</sup> freeze | 3  | 15 |
| Funeral Home                        | 1  |    |

Respectfully submitted,

*Sophia Coleman.*

ITEM.....

## Board of Health.....DEPARTMENT

TOWN OF SOUTHBOROUGH, MASSACHUSETTS

## INFORMATION FOR THE ADVISORY COMMITTEE

| No. Description                    | Expended  | Estimate             |
|------------------------------------|-----------|----------------------|
|                                    | 19.54     | 19.55                |
| Worcester County Sanatorium        | \$ 550.00 | \$ 550.00            |
| Salary Agent                       | 50.00     | 50.00                |
| Salary Inspector of Slaughtering   | 100.00    | 100.00               |
| Postage, Telephone, and Stationery | 75.00     | 50.00                |
| Association Dues                   | 3.00      | 3.00                 |
| Garbage Collection                 | 3248.60   | 3500 .00<br>2364 .00 |
| Well Child Conference              |           | 5864                 |
| Physician                          | 60.00     | 60.00                |
| Nurse                              | 50.00     | 50.00                |
| Expenses                           | 15.00     | 15.00                |

credit 325.00  
withheld by [unclear]  
25 cent

31

Date Received..... Amount Approved \$.....

Date Approved..... By: ..... Chairman

If you expect that there will be any income to the Town this coming year in connection with the operation of your department this information should be furnished also.

East Main Street, Southboro, Mass.  
August 25, 1924/

Dr. Ingalls, Chairman,  
Board of Health,  
Southboro, Mass.

Dear Sir:

I have been told by Joseph Cummings, Jr., who owns the property adjoining ours here (East Main and Winchester Streets) that there is a Board ruling which prohibits the installation of a cesspool (or tank) within thirty feet of an occupied house.

If you have such a rule, does it apply equally to a septic tank, which goes underground so much more deeply than does a cesspool?

Through his deed to the property Mr. Cummings has the obligation of "providing tank or other means" for sewage from his house. He seems to prefer some installation of his own to making any annual payment for the services he and the former owner have had from our facilities without cost since 1949.

I shall appreciate hearing from you as soon as may be convenient, since I am asking the question on the suggestion of Hale & Dorr of Boston, who are representing my sister Gertrude and myself in this matter.

892 J

Yours very truly,

(Mrs) Irene Salmon

*Matter discussed*

reached by Tel 8/28. She will try to come to an amicable common sense understanding w/ Mr. Cummings & if there are further sanitary considerations involved will write us again

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December 14, 1954

A regular monthly meeting was held at the home of Mrs. Coleman.

Mrs. Edward Baker and Mrs. Everett Stevens representing an interested civic group for promoting a public health nurse for the Town of Southboro were special guests. A discussion was held on the duties that the public health nurse would perform. It was proposed that a civic group in the town should sponsor a public nurse.

Miss Eleanor Hanson from the Central Public Health office of Worcester is to be invited to the next meeting. She will speak to the board on the subject of the duties of the Public Health nurse and how to set up a Public Health Service in the town.

Mrs. Coleman was appointed to write out the annual report and submit the budget for the year of 1955 to the Board of Selectmen.

The board then held a discussion on the sewerage problem in new developments. Dr. Stone agreed to talk with Dr. Bryne of Holliston for information on how Holliston settled this problem. It was also discussed the board of health would soon meet with the planning board to discuss the size of new house lots and the sewerage disposal measures.

Dr. Stone agreed to contact Mr. Alfred Howes to draw up a new garbage contract.

Respectfully submitted.

*Sophie Coleman.*

On January 11th the monthly board of health meeting was held at the home of Mrs. Coleman. Mrs. Bradley, Mrs. Baker, Dr. Meserve, and Miss Hanson were guests at the meeting.

Miss Hanson gave an outline of how the town should organize to have a public health nurse.

The public health nurse should be sponsored by the board of health. The public health nurse and school nurse should if possible be the same person. A town of 5000 people could use one nurse if she did not do bedside nursing. If the nurse is to do bedside nursing, she can serve only 2500 people.

A central office should be set up in the town and the nurse would have regular office hours where she could teach prenatal care, give injections, change dressings, do treatments and do work pertaining to nursing.

It is important to teach the citizens of the town that the nurse will serve all people. There will be a charge for all her services to be paid by the patient. If, however, the patient has been ill for a long length of time, a sliding scale could be worked out in this case.

The salary of the nurse depends upon her experience and her education. The minimum would be \$3000 and go to \$4200. A car would be needed. The town could buy the car, or the nurse could buy her own car and collect mileage.

Miss Hanson strongly advised that the town have a nursing committee. This committee would be made up of members of the school committee, members of the board of health, member of the welfare board, members from different religious groups and members to represent each part of the town. This committee would be responsible for the duties of the public health nurse.

The public health nurse should have standing orders from the local physicians which she can use in cases of emergency and when the doctor is out of town.

The special guests left at 10 P. M. and the regular meeting began.

The board of health feels that the principal of hiring a public health nurse is a worthy one, deserving further consideration if the idea appeals to the town. The board feels the job should be expanded as the need grows, but should start on a part-time basis, at first.

Dr. Stone gave a report on his conference with Dr. Byrne of Holliston in regard to sewerage disposal and lot sizes for building. The soil in Holliston is mostly clay. Mr. Rinaldo worked out a formula for subdivision of lot sizes. 25% disposal--a family of 4 would need 2250 sq. ft. and equal for expansion  $4500 \times 4 = 18,000$  sq. ft.

Mr. Rinaldo instructed that plumer evaporation is more important than percolation.

The septic tank should be 500 gallons.

The town of Holliston has a sanitary inspector, his duty is to inspect the sewerage disposal on all new buildings being built. The builder pays \$5.00 to the inspector-- who in turn returns this money to the board of health. The sanitary inspector is paid \$500 a year for his duties.

Dr. Stone then reported on another conference with Mr. Rinaldo. The MDC requires that the septic tank or any sewerage disposal unit be 50 ft. distance from the brooks or water ways.

The planning board is the one who has the authority in the town in regard to the sewerage on new buildings and developments.

The board agreed to meet next February 8th in the town hall with the local planning board and Dr. Byrne and the sanitary inspector of Holliston.

Dr. Stone and Mrs. Coleman then added the new streets to be included in the new garbage contract.

Meeting adjourned at 10:30.

Respectfully submitted,

S. M. Coleman R.N.

February 8, 1955

A monthly meeting was held at the home of Mrs. Coleman with all members present.

The well child conferences dates were set for April 27 -  
Fayville May 4th - Southville May 11th - Southboro

The new contract for garbage collection is being corrected by Mr. Howes. Dr. Stone is in contact with Mr. Howes regarding this matter.

The board of health is invited to attend a meeting with the planning board on Wednesday, February 16, 1954 at the town hall.

A telephone conversation with Mr. Miller took place regarding the board of health budget. The advisory board suggested the surplus from the 1954 budget be added to the 1955 budget.

Meeting adjourned at 10 P. M.

Respectfully submitted,

*Sophia Coleman R.N.*

March 9, 1955

A regular monthly board of health meeting was held at the home of Mrs. Coleman with all members present.

The date for the spring rubbish collection was set for April 11, 1955.

Sewage sanitation and sanitation problems were discussed. Mr. Robert Sealey and Mr. James Daughan were suggested for the sanitary engineer to inspect the sewage installation.

The board of health has received notice that if the Polio vaccine is available, the town of Southborough will be entitled to it, and it would be given to the first and second grade children. The board has filled in the necessary forms and applied for the vaccine.

Respectfully submitted,

*Sophia Coleman R.N.*

April 29, 1955

The regular board of health meeting was held with all members present.

A complaint from Mr. Newton on Main Street in regard to the overflow of the school cesspools on his property was received. Dr. Stone and Dr. Ingalls made arrangements to investigate on the following day.

The garbage contract for three years was signed by all members and by Mr. Andrews on April 30th. At that time Mr. Andrews received his copy of the contract.

A discussion followed on the need of a Public Health Nurse in the town of Southboro. The board in general came to a decision that at the present time the town does not have enough work for a full-time nurse.

Dr. Stone was authorized to purchase

16 syringes 5 c.c.

120 needles

2 racks

These are to be used in the giving of the Salk vaccine.

The meeting adjourned at 10 P. M. The next meeting was scheduled for May 10th.

Respectfully submitted,

*Sophia Coleman R.N.*

Town of AUBURN  
Enumerator \_\_\_\_\_

FAMILY ROSTER: (Give number according to years of age)  
0-6 mos. 7-12 mos. 1-5 yrs. 6-15 yrs. or over TOTAL

(Fill in or circle the correct answer)

1. Number in family now living in home:

2. Immunization Status:

- a. What members have been vaccinated against smallpox.....
- b. Number vaccinated in last 5 years for smallpox.....
- c. Number who have received diphtheria shots.....
- d. Number who have received tetanus shots.....
- e. Number who have received whooping cough shots.....

3. Number who had a major accident in last 5 yrs -Male.....  
-Female.....

Type and Number of Accidents:

Motor \_\_\_\_\_ Home \_\_\_\_\_ Industry \_\_\_\_\_ Other \_\_\_\_\_

Were there any deaths from accidents? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, age \_\_\_\_\_

4. Number in family who have had whooping cough in the last 12 months? \_\_\_\_\_

Ages \_\_\_\_\_

5. Number in family who have, or have had:

|                 |       |                         |       |
|-----------------|-------|-------------------------|-------|
| Tuberculosis    | _____ | Asthma                  | _____ |
| Rheumatic Fever | _____ | Malaria                 | _____ |
| Undulant Fever  | _____ | Diabetes                | _____ |
| Heart Attack    | _____ | Cancer                  | _____ |
| Typhoid Fever   | _____ | Other Prolonged Illness | _____ |
| Food Poisoning  | _____ | Source                  | _____ |
| Dysentery       | _____ | Source                  | _____ |

6. (Do not ask unless "Yes" to Tuberculosis question in Question 5)  
If someone in the family had Tuberculosis, how many in family had a chest X-ray within the first six months following discovery of the case? \_\_\_\_\_

How many have been X-rayed since? \_\_\_\_\_ How often? \_\_\_\_\_

7. Do you know where to go to get a free chest X-ray? YES NO

8. How many of your family visited a dentist for a dental checkup in the past year? \_\_\_\_\_

How many of your family visited a physician for a physical check-up in the past year? \_\_\_\_\_

9. Do you keep cows? YES NO  
Have your cows been tuberculin tested within the past year? YES NO

Have your cows been BANGS tested within the past year? YES NO

Is your source of milk pasteurized? YES NO

10. Drinking Water Supply:

|   | City | Private | Spring | Cistern                                   | Drilled Well | Dug Well |
|---|------|---------|--------|---|--------------|----------|
| Has your water supply been tested?      | YES  | NO      | NO     | If not, would you like to have it tested? | YES          | NO       |
| Do you have running water in the house? | YES  | NO      | NO     |   |              |          |

11. Toilet disposal:  
Septic Tank Cesspool Privy Pit Surface Privy

12. Is it satisfactory? YES NO

13. Are there any public health services you would like that you are not getting now?

FILL IN THE LAST TWO ONLY IF IT APPLIES IN THE LAST 6 YEARS

14. Total number of pregnancies of mother:  
a. Number of live babies born.....  
b. Number of live babies born weighing 5 lbs or less.....  
c. Number of babies born dead or miscarried.....  
d. At what time in last pregnancy did mother go to doctor for the first visit...  
(Estimate first, second or fourth month)  
e. How many times did mother visit doctor during last pregnancy (approx).....  
f. Did mother go to doctor for examination after delivery (last pregnancy).....

15. How many times did doctor see baby from birth to 1 year of age for sickness \_\_\_\_\_

For health supervision while well: 1 per month \_\_\_\_\_ every 2 months \_\_\_\_\_ every 6 months \_\_\_\_\_

Number of children 1-5 years seen by doctor in his office or clinic \_\_\_\_\_

May 31, 1955

Mrs. Cameron Bradley  
Sears Road  
Southboro, Mass.

Dear Mrs. Bradley:

The group which is sponsoring a public health nurse has transmitted to the Board of Health for evaluation a questionnaire used in Auburn. The Board notes that this questionnaire is promotional in its purpose rather than being useful as a source of information to persons concerned with determining the need for a nurse - that is, the questions are not relevant to the problem before the group, but relate more to arousing public interest regarding public health services generally.

Therefore, the Board of Health voted to reject these particular questions as inappropriate.

The Board reiterates its previously stated position to the effect that it does not deem a Town-sponsored Public Health Nurse a necessity at this time, but it does not intend to discourage the sponsoring committee from going ahead with its survey of the problem.

For the Board of Health

Timothy P. Stone, M.D.  
Agent

May 10th.  
Board of Health meeting at Mrs. Coleman's  
The board composed above letter.

Respectfully submitted  
Sophie Coleman

June 21, 1955

A monthly board of health meeting was held at the home of Mrs. Coleman. Dr. Stone was unable to attend. Current bills to Mr. Andrews and the Worcester County Sanatorium were signed and sent to Mr. Baker. Dr. Ingalls agreed to do the restaurant inspection.

Respectfully submitted,  
*Sophia Coleman R.Y.*

July 19, 1955

The regular board of health meeting was held at the home of Mrs. Coleman. Dr. Stone was unable to attend. Dr. Ingalls reported on the restaurant inspection. Mr. Rodak has finally installed and made water connections for the public wash room. All the other restaurants are conforming to the rules and regulations of the Board of Health.

Respectfully submitted,  
*Sophia Coleman R.Y.*

August 16, 1955

The regular monthly meeting was held at the home of Mrs. Coleman. Dr. Stone was unable to attend. Dr. Ingalls gave a report on the dump site. Dr. Ingalls agreed to call Mr. Hill in regard to having more grading done at the dump site. The current bills were signed. Meeting adjourned at 9:45 P. M.

Respectfully submitted,  
*Sophia Coleman R.M.*

September 20, 1955

A regular monthly meeting with all members present was held at the home of Mrs. Coleman.

Dr. Stone reported the new case of polio. Dorothy Mauch.

Mrs. Coleman brought up the problem of the size of septic tanks to be used at new homes and trailer camps.

It was agreed by the board that a sanitary engineer be employed and the name of Mr. James Daughan was suggested by

Dr. Stone. Dr. Ingalls volunteered to take the Framingham and Holliston rules and regulations to the State inspector for review and recommendations.

Mr. James Daughan is to come before the next board of health meeting.

A horse belonging to Mr. and Mrs. Bibeau in Southville was diagnosed clinically by Dr. McGee to have (sleeping sickness) encephalitis. Dr. Ingalls called Dr. Philbrick from Randolph who is on the board of health there. Dr. Philbrick had been in contact with Dr. Feemster in regard to encephalitis with horses because there had been cases in Randolph.

Dr. Philbrick recommended that the horse be disposed of and the household and all areas surrounding the house be sprayed with a DDT solution.

Dr. Stone brought to the attention of the board of health the unsanitary conditions prevailing at the home of Mr. and Mrs. Hale. The S.P.C.C. had been called by the police and had made a visit. Dr. Stone agreed to make a visit to the home and close it if he found it necessary.

The fall rubbish collection was set for October 10th.

Respectfully submitted,

*Sophia Coleman. R. 7.*

P. S. Mrs. Coleman and Chief Matioli made a visit to the Hale residence and found conditions in terrible shape.

October 11, 1955

The monthly board of health meeting was held at the home of Mrs. Coleman with all members present.

Mr. St. Maurice from Willow Brook was present. He brought before the board his complaint regarding the brook that flows through his property. He claims the brook is polluted by Deerfoot.

The condition had previously been called to the attention of the board of health in August when a group of interested citizens sent a petition to the board complaining about the obnoxious condition of the brook.

Deerfoot in January 1955 had obtained the services of "Metcalf and Eddy" to submit a proposal to correct this condition. The proposal came through in July, and then was presented to the Board of Health for review. On August 16, 1955, Mrs. Coleman returned to Mr. Lewis the proposal. At this time Mr. Lewis stated the work to correct this obnoxious condition had been started and was near completion.

On October 11th all members of the board received a special delivery letter from Mr. St. Maurice calling attention again to the condition of the brook.

The Board of Health found a nuisance in the form of stream pollution does exist and that Deerfoot is responsible and voted to take necessary steps to cause Deerfoot to promptly abate the nuisance.

The planning board has been in contact with Dr. Stone regarding subdivision of house lots. New housing developments will hereafter submit their plans before the Board of Health for approval before the final approval by the planning board.

Mr. Daughan is to come before the next meeting to discuss installation of septic tanks and drainage of property before new homes are built.

Dr. Ingalls gave a report on the Salk vaccine program.

The next meeting was set for November 8th. The meeting adjourned at 10:45 P. M.

Respectfully submitted  
*Sophia Coleman R. M.*

On October 12th Mrs. Coleman and Dr. Ingalls met with the Board of Selectmen, Mr. Delarda, Dr. Fram and Mr. St. Maurice in the selectmen's room. Dr. Fram gave a progress report on the work being done at Deerfoot to correct the sewerage system. He gave the date of December 1, 1955, when he felt the work would be completed. Mr. Delarda agreed to have the Deerfoot engineer send a confirmed report and detailed account when the installation would definitely be completed.

*Sophia Coleman R.N.*

## Board of Health.....DEPARTMENT

TOWN OF SOUTHBOROUGH, MASSACHUSETTS

## INFORMATION FOR THE ADVISORY COMMITTEE

| No.                                 | Description | Expended  | Estimate                     |
|-------------------------------------|-------------|-----------|------------------------------|
|                                     |             | 19.55     | 19.56                        |
| Salary Agent                        | -----       | \$ 50.00  | 50.00                        |
| Salary Inspector of Slaughtering    | -----       | \$ 100.00 | 100.00                       |
| Postage - Telephone - Stationary    | -----       | \$ 8.45   | 50.00                        |
| Garbage collection                  | -----       | 3379.98   | <u>35.00</u> ?               |
| well child conference               |             |           | (33.00<br>estimated<br>1955) |
| Physician                           | -----       | 60.00     | 60.00                        |
| Nurse                               | -----       | 50.00     | 50.00                        |
| Expenses                            | -----       | 15.00     | 15.00                        |
| worcester county sent.              | -----       | \$ 283.50 | ~                            |
| Purchased in April for Salk vaccine |             |           |                              |
| 16 syringes                         | {           | \$ 75.58  | ~                            |
| 120 needles                         |             |           |                              |
| 2 r2aks                             |             |           |                              |

Date Received..... Amount Approved \$.....

Date Approved ..... By: ..... Chairman

\* If you expect that there will be any income to the Town this coming year in connection with the operation of your department this information should be furnished also.

December 13, 1955

The regular Board of Health meeting was held at the home of Mrs. Coleman with all members present.

Mr. James Daughan was the invited guest. He discussed and reviewed with the board the new rules and regulations for the sanitary engineer. This will be a new project for the Board of Health. The sanitary engineer will be of no expense to the town but will be paid by the owner building the new house. The fee was established to be \$6.00. The new rules and regulations will be published in the annual town report. The name of John Misener was suggested as the sanitary engineer. Mr. Daughan agreed to help Mr. Misener if he needed any help.

Mrs. Coleman had been in contact with Mr. Delarda from the Deerfoot factory because Mr. St. Maurice continues to complain about pollution of his brook. Mr. Delarda gave a report on the phone that Deerfoot no longer was polluting the brook but the refuse was caused by St. Mark's school. Dr. Ingalls agreed to have a conference with Mr. Fine regarding this situation.

Mrs. Coleman gave a report on the poor bathroom and unsanitary conditions at the O'Dell Nursery School.

The budget for the coming year was reviewed.

The Board formulated the annual town report.

The meeting adjourned at 11 p.m.

Respectfully submitted,

*Sophia Coleman*

January 10, 1956

The regular board of Health meeting was held at the home of Mrs. Coleman. Dr. Stone was unable to attend.

Dr. Ingalls and Mrs. Coleman signed the current bills.

Mrs. Coleman submitted her resignation to be effective on the election of the new member to the Board of Health.

Respectfully submitted,

*Sophia Coleman.*

February 15, 1956

The regular Board of Health meeting was held at the home of Mrs. Coleman with all members present.

Mrs. Wallace Goodnow, new candidate for the Board of Health was the invited guest, other guests present were Dr. Meserve and Mr. Misener.

Mr. Misener was appointed by the Board of Health to be the town sanitary engineer. Dr. Stone agreed to get the forms which Mr. Misener will use--these will be a copy of the forms used in Framingham. The fee was established to be \$6.00 for the inspector by the builder of the residence.

The Salk vaccine program was discussed. This year the Well Child conference will temporarily be suspended in favor of the Salk vaccine program. It was decided two clinics would be held at the Albert S. Woodward School.

Tentative dates - May 5th and June 2nd, depending on when the vaccine will be available. The children eligible will be 2 - 6 years. The board also plans to give the first grade children their two shots of vaccine and give the children their second shot to those who received their first shot last spring.

Dr. Stone and Dr. Meserve will give the vaccine at the clinics and Mrs. Coleman will set up the clinic.

Mrs. Coleman has sent to the State Dept. of Public Health for the parental request cards which will be placed at the post offices and drug stores for the public to obtain.

Meeting adjourned at 10 P. M.

Respectfully submitted,

*Sophia Coleman.*

April 10, 1956

The monthly meeting of the Board of Health met and discussed the new Board of Health regulations. New regulations were compiled to assist the town in judging fairly the new building problems, and drainage and sewage problems. The Board agreed to meet with Mr. Reed from the M.D.C. and ask his advice on the situation confronting the town. It also agreed to have outside engineering advice on any new subdivision.

Respectfully submitted,

*Folk Goodnow*



*The Commonwealth of Massachusetts*  
*Department of Public Health*

Division of Tuberculosis  
and Sanatoria

*State House, Boston 33*

~~December 15~~, January 10 1955

Board of Health,  
Southborough, Mass.

Gentlemen:

All subsidy bills will be paid on the basis of the calendar year, January 1st through December 31st. Will you send to this office all bills for State subsidy due you for the hospitalization of legally settled patients from your town in approved county and municipal sanatoria?

If the patients, or their kindred bound by law, or insurance companies, have made any payments on account to your Department, please indicate on your bill the amount paid. The account should be arranged in alphabetical order as this will facilitate checking in this office.

Following is a list giving the subsidy figure for each day for one week. Will you kindly use this in figuring your subsidy bill? It is paid at the rate of \$5.00 per week:

|        |        |
|--------|--------|
| 1 day  | \$ .71 |
| 2 days | 1.43   |
| 3 "    | 2.14   |
| 4 "    | 2.86   |
| 5 "    | 3.57   |
| 6 "    | 4.29   |
| 7 "    | 5.00   |

*2<sup>w</sup> 10.00  
6<sup>d</sup> 4.29  
# 14.29*

Bills MUST be received by January 31, 1955

Very truly yours,

*Wm H. Weidman*

William H. Weidman, M. D.  
Acting Director.



# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC HEALTH DIVISION OF TUBERCULOSIS

BOSTON, January 10 1955 19

Board of Health

Southborough, Mass

Gentlemen:—

We beg to advise that the following cases have been accepted for state subsidy:—  
(GENERAL LAWS, CHAPTER 111, SECTIONS: 76, 77.)

| Name            | Admission to Hospital | Date of Notice | Subsidy     |    |
|-----------------|-----------------------|----------------|-------------|----|
|                 |                       |                | From        | To |
| Sears, Joseph A | Dec 2 1954            | Dec 21 1954    | Dec 12 1954 |    |

As you know, this was a late notice. The law allows us to pay subsidy only from ten days prior to the date notice reaches this office, therefore indicated above

Respectfully yours

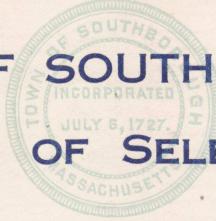
*W. H. Weidman*

W. H. Weidman, M. D.,

Director.

TOWN OF SOUTHBOROUGH

BOARD OF SELECTMEN



September 29, 1960

Dr. Timothy P. Stone, Chairman  
Board of Health  
Main Street  
Southboro, Mass.

Dear Dr. Stone,

We are in receipt of your approval of sewage disposal system application submitted by John D. Hale. We note that the form has not been completed and are returning it to your Board for action. We have particular reference to percolation rate, septic tank capacity, leeching field or trenches, including covering plans.

We are familiar with this application, as it has been submitted to the Board a few years ago. At that time, this applicant was informed that there is an open drain through the property, and before any Zoning Permit would be granted, the drainage would have to be piped through this lot, so that it would connect with the drainage going beneath Southville Road. When they comply with the aforementioned request and give the Town an easement concerning such drainage, we will then be willing to consider a Zoning application.

Yours truly,

Philip W. Burke, Chairman  
Arthur J. St. Maurice  
Charles W. Sawin

BOARD OF SELECTMEN

By

*Mary J. Finneran*  
Clerk

B:f

MEMORANDUM FROM THE BOARD OF SELECTMEN

You are hereby requested to prepare, in triplicate, an annual inventory report of the physical properties under the control and use of your department, as of December 31, 19<sup>60</sup>, and such inventory report to be completed and presented to the Board of Selectmen no later than February 1, 1961. The original and duplicate copies of this inventory report are to be sent to the Board of Selectmen, the triplicate copy is to be retained and filed in your department.

The inventory shall be a complete and accurate report of all vehicles, motors, machinery equipment, tools, parts, fixtures, furniture, office equipment and supplies, amount of stock pile of materials and supplies held by your department, which are used in the services and operation of your department.

The inventory shall include where the items in the inventory are normally housed, garaged, stored and stock-piled.

On and after December 31, 19 61, we request you file with your triplicate copy of the inventory report, factual information of any changes, in the inventory report, at such time when additions, replacements, removals or dispositions will affect the accuracy of your inventory report. Wherever possible, state REAL or ESTIMATED value.

For those Departments that are not directly under the control of the Board of Selectmen, the purpose of requesting an ANNUAL INVENTORY REPORT is primarily for insurance purposes and for ascertaining the Total Net Worth and Valuation of the physical properties of the Town of Southborough.

Q

Dr. Timothy P. Stone, Chrmn.  
Board of Health  
Main Street  
Southboro



January 30, 1961

INVENTORY PHYSICAL PROPERTIES BOARD OF HEALTH

|                |           |
|----------------|-----------|
| Desk           | \$ 209.50 |
| Waste Basket   | 10.80     |
| Chair          | 52.95     |
| File           | 250.00    |
| Stationary etc | 25.00     |

All property stored at Town Hall

For the Board of Health

Ruth W. Goodnow, Sec'y



# TOWN OF SOUTHBOROUGH

## BOARD OF HEALTH

Sept. 17, 1960

Haley Homes, Inc.  
897 Salem End Road  
Framingham, Mass.

Dear Mr. Haley :

The Board of Health has reviewed your request to build on lots #13A, 14, and 16 on Flagg Road and ~~Deerfoot~~

and have reasonable doubt as to the practicality.

By in view of data submitted, 11-24  
for first application must be  
resigned pending submission of 7  
new and revised specs.

July 13, 1960

Dear Mrs. Driscoll:

At its regular meeting on July 12, 1960, the Board of Health took up the matter of your application for a license to conduct a Day Nursery.

Since conduct of a Day Nursery in a residential area would, in our opinion, violate the Zoning regulations, and require action by the Appeals Board, we took the action as described by the quotation of the minutes cited below:

"The application of Mrs. Elaine Driscoll for a license to conduct a Day Nursery at her residence on Moulton Rd. was discussed. It was considered premature at this time to approve or disapprove of Mrs. Driscoll's application, the feeling being that action on the application should be deferred pending action of The Board of Appeals. This was because Board of Health sentiment would not be relevant in any hearing before the Board of Appeals. Any premature action of The Board of Health might be considered prejudicial before The Board of Appeals."

Frankly, violation of zoning regulations had not occurred to me when we met and talked on the matter at your home, but this is a major consideration, as enunciated in our minutes.

Very truly yours

TPS/t

Timothy P. Stone, M.D. Chrm.

TOWN OF SOUTHBOROUGH

Board of Health

Jan. 4, 1959

Board of Selectmen  
Town of Southboro  
Southboro, Mass.

Gentlemen:

The Board of Health has inspected every licensed eating establishment in the town of Southboro, and found that they are satisfactory according to the health regulations ~~of the~~ of the State of Massachusetts.

Sincerely yours

MEMORANDUM TO THE BOARD OF SELECTMEN  
SOUTHBOROUGH, MASSACHUSETTS

The new law, Chapter 626 of the Acts of 1958, relating to public records and public meetings of all Municipal Boards, becomes effective on January 6, 1959.

The following is the substance of the Act insofar as it applies to small towns such as Southborough. No doubt a great many questions will arise in the mind of the reader of the Act as to proper interpretation of many subjects which do not seem to be properly defined. As to these questions, some of which will be discussed later on, one can only guess at the answers.

WHAT A BOARD MUST DO BEFORE IT MEETS

Before a Town Board meets, a notice of the proposed meeting, stating the time and place, must be filed with the Town Clerk at least 24 hours before the meeting. The Town Clerk then must immediately post the notice, or a copy of it, in his office or on an official bulletin board of the Town. The notice need not state the purpose of it.

CONDUCT OF THE MEETINGS

All the meetings shall be open to the press and to the public but no person may address the meeting without authority of the Chairman or presiding officer who may request silence. If he does, then anyone who persists in disorderly behavior may be ordered from the meeting and if he does not go, the officer can have him removed by a police officer and confined until the meeting is over.

The Board may vote to go into Executive Session only (a) to discuss, deliberate and vote on a matter which by General or Special Statute or Federal Grant-in-Aid requirements cannot be made public; or (b) to discuss, deliberate and vote on those matters which, if made public might adversely effect public security, the financial interests of the Town or the reputation of any person. Boards may not go into Executive Session for any other reason. However, if the matter has been heard and discussed by the members of the Board and it feels that it needs further time to consider the matter, it may continue it for further deliberation to its next public meeting and at that meeting, vote in public on the matter. It may not vote on it between the meetings (this last above refers to matters not covered by (a) and (b)).

RECORDS TO BE KEPT AT MEETINGS

Every Board must maintain accurate records of its meetings, setting forth the action taken in each meeting, including the action taken at Executive Sessions

and all matters voted upon shall be made available within a reasonable time after the meeting. When the records have been approved they become public records and are available to the public, provided, however, that the records of any Executive Session may remain secret so long as their publication would defeat the lawful purpose of the Executive Session. Then they must be made public. Under ordinary circumstances the records need not contain a verbatim record of the discussion. Records of the vote should state whether or not they were passed unanimously or by majority. Motions put to a vote and lost should also be in the record.

#### EXCEPTIONS

In emergencies meetings may be held without notice to the Town Clerk but an emergency is defined as "A situation where immediate and undelayed action is deemed to be imperative". The Board would have to decide in the first instance whether the situation was one which required immediate and undelayed action but any decision made on this matter could be reviewed by the Court. "Emergencies" cannot be declared in order to get around the statute and it seems that any meetings called without notice on the ground that it is an emergency could be declared null and void if there was no real emergency.

#### TOWN CLERK'S RECORDS

The Town Clerk should keep a record in a book in order to prove notice and in the book he should keep copies of the notices of all meetings. He should also note the exact time the notice was received and the exact time that he posted it publicly.

#### COMMENTS

COMMENTS

The statute refers to all boards and makes no exceptions.

Whether or not committees created in pursuance to a vote would be exempt is open to question; also, advisory committees.

It seems very probable that the legislature did not intend to include such committees or advisory boards but even if they did intend to include them and such boards held private meetings in violation of the statute, it seems unlikely that such action would have any great effect in view of the fact that all such boards and committees usually advise or make recommendations.

Whether or not a committee such as a School Building Committee which is usually authorized by vote of the town to enter into contracts with architects, contractors and so forth would be exempt is open to question. It would seem that the only safe practice for such committees would be to give public notice of their meeting. Otherwise it is conceivable that contracts entered into by them on behalf of the town could be nullified if such contracts were entered into as a result of vote taken at meetings which were not public.

There is nothing in the statute to prevent any town board from meeting in private to discuss matters coming before the board so long as no votes are taken at any such meetings. If votes are to be taken, the meeting must be public and the statute complied with.

Another question which arises is whether or not a Board of Appeals acting on a zoning variance case must vote in public. Irrespective of the new statute Boards of Appeals, when acting upon applications for variances, must hold a public hearing but there is no statutory requirement (except the possible requirement of the new statute) which requires them to make public declaration of their vote and it would seem that the statute should not apply to Boards of Appeals because their meetings are held irregularly, usually only when there are applications to be acted upon. If after discussing the pros and cons of an application for a variance, they were required to call another meeting in order to vote publicly on the matter, it would seem to me an imposition on a board which would not meet otherwise.

One of the most important questions left open by the statute is whether or not a board such as the Board of Selectmen which meets regularly must give notice of each individual meeting or whether it may give notice at the beginning of the year to cover all future meetings. It would seem that in order to be safe, individual notices of each meeting should be given.

The last section of the act which provides that "The provisions of all special acts which are inconsistent with the provisions of this act shall, only to the extent that they conflict with this act shall become null and void," should be kept in mind by any board or commission acting under a special law. So far as I know, the only such board is the Board of Water Commissioners.

December 15, 1908

Respectfully submitted,

Alfred W. Howes  
Town Council



# The Commonwealth of Massachusetts

## Department of Public Health

SOUTH CENTRAL HEALTH DISTRICT  
74 FRONT STREET, WORCESTER 8

October 24, 1955

TO: HEALTH OFFICER or  
AGENT OF THE BOARD OF HEALTH

I am writing to call your attention to a change in the law concerning payment for hospital care of premature infants.

Section 67C of Chapter 601 of the Acts of 1949 has been amended. In the opening sentence, the word "five" replaces the words "four and one-half." This portion of Section 67C now reads as follows:

"Expenses for the care and hospitalization of an infant weighing five pounds or less at birth shall be paid by the parents or guardian or any other person bound by law to maintain such infant, if he or they be able to pay; otherwise, by the board of health of the town wherein the mother of such infant resides, subject to the provisions relative to notice and reimbursement as hereinafter provided....."

This change requires that parents whose infant weighs five pounds or less at birth and who are unable to pay for hospital care of such infant, will be eligible to apply for financial assistance under the law.

This amendment is effective December 9, 1955 and will apply to all births on and after that date.

A revision of the Department's INTERPRETATION OF THE RESPONSIBILITIES OF BOARDS OF HEALTH AND HOSPITALS UNDER CHAPTER 601, ACTS OF 1949, will be sent to you later.

Sincerely yours,

*Gilbert E. Gayler*  
GILBERT E. GAYLER, M.D.  
DISTRICT HEALTH OFFICER

GEG:O



OFFICE OF THE  
**TOWN ACCOUNTANT**  
SOUTHBOROUGH, MASS.

July 18, 1955

Department Health

The following is a record of your appropriation, expenditures and balance as shown by the books of the Town Accountant:

Balance from previous year

Appropriation 4012-94  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total available Jan. 1 1955

4,012-94  
1,848.86  
2,164.08  
,

Expenditures Jan. 1 to June 30, 1955

Balance unexpended

F. L. BAKER



OFFICE OF THE  
TOWN ACCOUNTANT  
SOUTHBOROUGH, MASS.

*Mrs. George Coleman*

Department Health

The following is a record of your appropriation, expenditures and balance as shown by the books of the Town Accountant:

Balance from previous year

Appropriation 930.50

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total available Jan. 1 1954 930.50

Expenditures Jan. 1 to July 20 307.41

Balance unexpended 623.09

F. L. BAKER

|                  | <u>Approp.</u> | <u>Expended</u> | <u>Balance.</u> |
|------------------|----------------|-----------------|-----------------|
| Garbage Disposal | 3,500.00       | 801.66          | 2,698.34        |



The Commonwealth of Massachusetts  
Department of Public Health  
State House, Boston 33

October 15, 1954

To Boards of Health  
in Massachusetts

Gentlemen:

The practice of feeding raw garbage to hogs is known to be a public health problem and for this reason the Department of Public Health considers that any steps taken by your board to insure proper cooking of garbage prior to hog feeding will be in the best interest of the public health.

The Department of Public Health, therefore, respectfully requests your assistance in securing compliance with the provisions of Chapter 655 of the Acts of 1953 relative to the cooking of garbage by stipulating in contracts awarded by your board (or any other board having that responsibility) for the disposal of garbage by hog feeding that all garbage so disposed shall be thoroughly heated to at least 212°F. for at least 30 minutes.

Your cooperation in this matter will be appreciated.

Respectfully,

*C. I. Sterling Jr.*

Clarence I. Sterling, Jr.  
Deputy Commissioner  
Environmental Sanitation

Town of Southboro  
Board of Health

3/16/55

I here by bid for the collection  
of garbage for the Town  
of Southboro for one calender  
year from April 1st, 1955 to  
April 1st, 1956. \$3000.00 or  
for three years \$8700.00

Signed

Walter M. Bradley  
41A Willham Rd.

Tele. Mar. 2504R

Marlboro Mass.

March 21, 1955

Nourse Street

Westboro Mass.

Southboro Board of Health.

Enclosed is one bid for the collection and disposal of Garbage in the town of Southboro. In the area designated by the Board of Health.

The performance of the contract to be the same as in the last several years.

I will give the same corporation to the Board of Health and the same courteous service to the towns people as in the past contracts.

My bid is (\$3500) thirty five hundred dollars for one year, for a three year contract.

*L Preston Andrew*